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Educational Session Agenda  
Wednesday, July 5, 2017

<b><u>Call to Order:</u></b>	3:30
<b><u>Approve Agenda:</u></b>	3:35
<b><u>Patient Story:</u></b> Jackie Mossakowski	3:40
<b><u>Minutes:</u></b> Action Requested	3:50
• June 16 Special Session Minutes (pg. 2)	
• June 21 Regular Session Minutes (pg. 3-5)	
<b><u>Required Approvals:</u></b> Action Requested	4:00
• Medical Staff Credentials/Appointments/Reappointments (pg. 6)	
• Resolution 2017-25 Surplus Equipment (pg. 7)	
<b><u>ESSB loan resolution 2017-26:</u></b> Action Requested	4:10
• USDA loan and Key Bank financing, Hilary Whittington	
<b><u>Board Reports:</u></b>	4:30
<b><u>Conclude:</u></b>	4:40

This Regular Session will be officially audio recorded.  
Times shown in agenda are estimates only.

**Jefferson County Public Hospital District No.2  
Board of Commissioners, Regular Session Minutes  
Wednesday, June 16, 2017  
Victor J. Dirksen Conference Room**

**Call to Order:**

The meeting was called to order at 1:00pm by Commissioner Buhler. Present were Commissioners Buhler, Dressler, Kolff, and Ready. Also present were, Mike Glenn, CEO, Brandie Manuel, Executive Director Patient Safety, and Rena Sleight, Risk Manager.

**Work Session:**

The purpose of the meeting is to go into Executive Session to review reports and activities of a quality improvement committee established under RCW4.24.250, 43.70.510 or 70.41.200. No action will be taken

**Executive Session:**

Commissioner Buhler announced they will go into executive session at 1:04pm to review reports and activities of a quality improvement committee established under RCW 4.24.250, 43.70.510 or 70.41.200. Commissioner will come out of executive session at 2:30pm.No action will be taken.

Commissioners came out of executive session at 2:30pm. No public present.

Mike Glenn reported on reasons for cost differentials between services provided at various hospitals and clinics.

Commissioner Buhler announced they will go back into executive session at 2:33pm and will come out at 3:00pm.

No members of the public present or waiting at 2:33pm, executive session resumed.

Commissioners came out of executive session at 3:00pm. No public present. No action taken.

**Conclude:**

Commissioner Dressler made a motion to conclude the meeting. Commissioner De Leo seconded the motion.

**Action:** Motion passed unanimously.

Meeting concluded at 3:00pm.

Approved by the Commission:

President of Commission: Jill Buhler \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_

**Jefferson County Public Hospital District No.2**  
**Board of Commissioners, Regular Session Minutes**  
**Wednesday, June 21, 2017**  
**Victor J. Dirksen Conference Room**

**Call to Order:**

The meeting was called to order at 3:30 by Commissioner Buhler. Present were Commissioners Buhler, De Leo, Kolff, and Ready. Also present were Mike Glenn, CEO, Hilary Whittington, CFO, Steven Feland, CHRO, Lisa Holt, CAO, Brandie Manuel, Executive Director Quality and Safety, Jenn Wharton, Executive Director Medical Group, and Alyssa Rodrigues, Administrative Assistant. This meeting was officially audio recorded by Jefferson Healthcare.

**Approve Agenda:**

Commissioner Kolff made a motion to approve the agenda. Commissioner De Leo seconded.

Discussion ensued.

**Action:** Motion passed unanimously.

**Patient Story:**

Lisa Holt, CAO, spoke about a sleep center patient and how well the sleep clinic had accommodated his needs.

**Minutes:**

- June 7 Regular Session minutes

Commissioner Dressler made a motion to approve the June 7 Regular Session Minutes. Commissioner Dressler seconded.

**Action:** Motion passed unanimously.

Commissioner Kolff made an amendment to add “as a LiveWell Fit event for Sound Health“

Commissioner Dressler seconded.

**Action:** Amended motion passed unanimously.

**Action:** Main motion passed unanimously.

**Required Approvals:**

- Medical Staff Credentials/Appointments/Reappointments
- May Warrants and Adjustments
- Resolution 2017-24 Cancel Warrants
- Emergency CEO Succession Policy

Commissioner De Leo made a motion to approve Medical Staff Credentials/ Appointments/ Reappointments, May Warrants and Adjustment, Resolution 2017-24 Cancel Warrants, Emergency CEO Succession Policy as presented. Commissioner Dressler seconded the motion.

**Action:** Motion passed unanimously.

**Public Comment:**

No public comment was made.

**Independent Auditors Report:**

Tom Dingus, CPA, Dingus, Zarecor & Associates PLLC gave a presentation on the annual financial statement and financial indicators for Jefferson Healthcare.

Discussion ensued.

**5210 Initiative:**

Karen Obermeyer, Health Educator, Jefferson County Public Health gave a presentation on the 5210 Initiative.

Discussion ensued.

**Financial Report:**

Hilary Whittington, CFO, presented the May financial report.

Discussion ensued.

**Administrator's Report:**

Mike Glenn, CEO, gave his administrator's report.

Discussion ensued.

**Chief Medical Officer Report:**

CMO, Joe Mattern, reported on provider recruitment and updates of new providers, specialty clinics, primary care growth, provider engagement, strategic planning, provider resource center, ACO, and the Epic Upgrade.

**Board Reports:**

Commissioner De Leo reported that he had attended Executive Quality Council and was very impressed with the professionalism, commitment, and enthusiasm from the group. He appreciates the dynamic between Rena Sleight, Risk Manager, and Brandie Manuel, Executive Director, Patient Safety and Quality.

Commissioner De Leo reported that he attended the Patient Financial Experience Task Force and he was also very impressed with the commitment, input, and also the support that Hilary Whittington provides.

Commissioner Dressler asked if Jefferson Healthcare volunteers could attend the Annual Employee Picnic.

Commission Buhler reported that she will distribute the minutes from the Board of Health meeting at the next board meeting.

**Conclude:**

Commissioner Dressler made a motion to conclude the meeting. Commissioner De Leo seconded the motion.

**Action:** Motion passed unanimously.

Meeting concluded at 6:00pm.

Approved by the Commission:

President of Commission: Jill Buhler \_\_\_\_\_

Secretary of Commission: Marie Dressler \_\_\_\_\_

DRAFT

FROM: Barbara York – Medical Staff Services  
RE: 6-12-2017 Medical Executive Committee appointments/reappointments and annual policy review recommendations for Board approval 7-5-2017

C-0241

§485.627(a) Standard: Governing Body or Responsible Individual

The CAH has a governing body or an individual that assumes full legal responsibility for determining, implementing and monitoring policies governing the CAH'S total operation and for ensuring that those policies are administered so as to provide quality health care in a safe environment.

Interpretive Guidelines §485.627(a)

*It is the responsibility of the governing body (or responsible individual) to appoint, with the advice of the medical staff, the individual practitioners to the medical staff. After considering medical staff recommendations, and in accordance with established CAH medical staff criteria and State and Federal laws and regulations, the governing body (or responsible individual) decides whether or not to appoint new medical staff members or to continue current members of the medical staff.*

**Recommended appointment to the active/courtesy/allied health provisional staff with privileges as requested:**

1. Kesava, Prabhakar, MD – Tele-Radiology

**Recommended re-appointment to the allied health staff with privileges as requested:**

1. Albee, Jane, ARNP – Womens' Health
2. Puerner, Debra, ARNP – Sleep Medicine

**Recommended re-appointment to the active medical staff with privileges as requested**

1. Gayne, Judy, MD – Internal Medicine
2. Osland, Jacqueline, MD – General Medicine

**Recommended re-appointment to the courtesy medical staff with privileges as requested:**

1. Arslan, Melike, MD – Tele-Cardiology ( Interpretation of Perfusion Studies)
2. Bowman, Kevin, MD – Emergency Medicine
3. Fortna, Ryan, MD – Anatomical/Clinical Pathology
4. Patel, Jigish, MD – Tele-Radiology
5. Susanto, Daniel, MD – Diagnostic Radiology (onsite)

Change of privilege/practice from hospitalist to cardiologist

1. Voorsanger, Matthew, MD – IM/Cardiology

**RESOLUTION 2017-25**

**A RESOLUTION TO DECLARE CERTAIN ITEMS SURPLUS TO THE NEEDS OF  
JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2 AND  
TO AUTHORIZE THE DISPOSAL OF SAID EQUIPMENT**

WHEREAS the item(s) of equipment enumerated below are obsolete and otherwise surplus to the needs of the District, and

WHEREAS said equipment now creates a storage problem and represents an unnecessary cost to the District to retain it,

NOW, THEREFORE BE IT RESOLVED THAT:

- 1) The following equipment be declared surplus to the immediate needs of Jefferson County Public Hospital District No. 2 and will be disposed of in compliance with appropriate State laws:

<b>Description</b>	<b>Asset #</b>	<b>Serial #</b>	<b>Model #</b>
Upper Body Ergometer	No Asset #	24601091487	2460 Cybex UBE

APPROVED THIS 5 day of July, 2017.

JEFFERSON COUNTY PUBLIC HOSPITAL DISTRICT NO. 2

APPROVED BY THE COMMISSION:

Commission Chair – Jill Buhler: \_\_\_\_\_

Commission Secretary – Marie Dressler: \_\_\_\_\_

Attest:

Commissioner – Anthony De Leo: \_\_\_\_\_

Commissioner – Kees Kolff: \_\_\_\_\_

Commissioner – Matt Ready: \_\_\_\_\_